

How to Apply for a Finance Product

General

We are glad that you have chosen to apply for a financial product from us. This is a how-to-use guide to help you navigate the 'Your Finance Request' on MINI Financial Services.

As part of your request, we will need some information from you which you can conveniently provide in the six steps outlined in the 'Your Finance Request'. Here, we will ask you to provide your personal details and upload any supporting documentation, where necessary. If you have any questions about this, you can contact your selected MINI retailer.

This guide will help you easily navigate each of the six steps outlined in the 'Your Finance Request'. Each heading below directly matches the steps you will see online when you proceed with the finance request.

These headings are as follows:

- 1. Welcome
- 2. Personal Data
- 3. Co-Applicant
- 4. Contract Portfolio
- 5. Summary
- 6. Next Steps

1. Welcome

This is the first page you will see when you begin the online 'Your Finance Request'.

Please make sure to read the information on this page carefully before you proceed.

Below the first two paragraphs, you will find a link to the privacy information. When you click on this, a link to our privacy terms will be displayed, please read our privacy terms and then tick the white box if you are happy to accept the terms.

If you do not agree to the privacy terms, you still have the option of completing your request directly with your selected MINI retailer. However, you will be unable to proceed any further with the online request at this time.

If you are happy to proceed and you have read all the information, you can click the blue 'Agree & Start Application' button at the bottom of the page. This will bring you to the next step of your request.

2. Personal Data

This is the second step of the 'Your Finance Request'. Here, you will be asked to fill out some personal details as part of your request.

First, please answer the question 'Are you a private customer or sole trader?' by clicking on the option that relates to you.

Then you will see three drop-down sections to be completed:

- Your Personal Data
- Your Employment Details
- Your Payment Data

Please note that you must complete each section before you can move on to the next section. For example, you must complete 'Your Personal Data' before you can move onto 'Your Employment Details', and so on.

In each section, you must complete all boxes marked with an asterisk (*) as these are mandatory fields, and then any other boxes that are relevant to you. Once you have filled in all your information, you can click the white 'Save' button and move onto the next section.

Once you have completed the final section 'Your Payment Data', click the white 'Save' button and then click the blue button 'Next' at the bottom of the page to proceed to the next step.

Alternatively, you can click the white 'Previous' button if you would like to visit the previous step.

3. Co-Applicant

This is the third step that you will see in 'Your Finance Request'.

Here, you will have the option to add a Co-Applicant onto your request. You can select either 'Yes' or 'No'

here. Please note that adding a co-applicant is only available for private customers.

If you select 'No', you can simply press the blue 'Next' button below and proceed to the next step. Alternatively, you can click the white 'Previous' button if you would like to visit the previous step.

If you select 'Yes', you will be prompted to complete the following drop-down sections regarding the co-applicant:

- Your Personal Data
- Your Employment Details

This follows the same process as the previous step, Personal Data, so please refer to this heading if you need guidance.

Once you have completed this, click the blue button 'Next' at the bottom of the page to proceed to the next step. Alternatively, you can click the white 'Previous' button if you would like to visit the previous step.

4. Contract Portfolio

The next step is the Contract Portfolio as part of the 'Your Finance Request'.

First, you will be asked the question 'Do you have an existing contract with BMW Financial Services?' at the top of the page. Click 'Yes' or 'No' below to answer the question.

If you click 'No', simply click the blue 'Next' button below to proceed to the next step. Alternatively, you can click the white 'Previous' button if you would like to visit the previous step.

If you click 'Yes' to having an existing contract, you will be prompted to enter your contract number and vehicle registration number in the boxes provided. Click the white 'Save' button below once you have provided these details.

Then, click the blue 'Next' button below to proceed to the next step. Alternatively, you can click the white 'Previous' button if you would like to visit the previous step.

5. Summary

Here, you will arrive at the Summary, the second-last step of the 'Your Finance Request'.

On this page, you will see four drop-down sections summarising the information you have already provided as part of your request:

- Personal Data
- Co-Applicant Data
- Contract Portfolio
- Your Finance Request

Please review this information to ensure that it is correct and amend if necessary.

To amend, simply click on the drop-down section that you want to change or amend. Then, you will see a light blue notice with an 'Edit Information' button.

Click on this button and you will be redirected to the relevant step to amend your details. Navigate this step as you would have when you originally inputted your details

Click the white 'Save' button when you have completed all your changes. Then, you will see a white 'Back to Summary' button which you will click to go back to the Summary page.

Then, click the blue 'Start the financing request' button once you have reviewed all the information and you are satisfied to proceed.

6. Next Steps

Here, you have reached the last step of 'Your Finance Request'.

Your request has been forwarded to the MINI Retailer, and they will contact you when your application has been processed.

If you scroll down to the bottom of the page, you will see a drop-down section titled 'MINI Portal' with a blue 'Order History' button below this.

Here, you will be able to access all your order details saved in your personal MINI Portal. Also, you can add and manage your vehicles and access all online services here.

Otherwise, no further action is needed on the online 'Your Finance Request' portal, and you can now close the page.

Your next step is to wait for the MINI Retailer to contact you once your application has been

processed. Once again, we thank you for choosing a financial product with us.

Frequently Asked Questions

Who do I contact if I have a query about my finance request / agreement?

Please contact your selected MINI retailer if you have any queries about your finance request or agreement.

Who do I contact if I want to receive a settlement quote?

If you have an existing contract and you require a settlement quote, please contact 0818 253 181 and dial Option 1. You will be able to speak with one of our dedicated agents on our Settlement Line.

What details do I use to sign-in to my account?

Please use your MINI ID credentials to sign-in to your account.

What should I do if I don't have a MINI ID?

Please set-up your MINI ID as a new customer if you do not already have an account and use these details going forward.

BMW Financial Services (Ireland) DAC, trading as BMW Financial Services, MINI Financial Services and ALPHERA Financial Services, is regulated by the Central Bank of Ireland.